



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-3

September 11, 1997

Leslee Hamilton, Treasurer
Bay Area Municipal Elections
Committee-Federal
P.O. Box 90070
San Jose, CA 95109

Identification Number: C00217489

Reference: Year End (7/1/95-12/31/95) and 30 Day Post-General (10/17/96-11/25/96)
Reports

Dear Ms. Hamilton:

This letter is to inform you that as of September 10, 1997, the Commission has not received your response to our requests for additional information dated August 20, 1997. These notices request information essential to full public disclosure of your federal election campaign finances. To ensure compliance with the provisions of the Federal Election Campaign Act (the Act), please respond to these requests (copies enclosed).

If no response is received within fifteen (15) days from the date of this notice, the Commission may choose to initiate audit or legal enforcement action.

If you should have any questions regarding this matter, please contact Jennifer K. Wall on our toll-free number (800) 424-9530 or our local number (202) 219-3580.

Sincerely,

A handwritten signature in dark ink, appearing to read "John D. Gibson", is written over a horizontal line.

John D. Gibson
Assistant Staff Director
Reports Analysis Division

Enclosures



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-2

AUG 20 1997

Leslee Hamilton, Treasurer
Bay Area Municipal Elections
Committee-Federal
P.O. Box 90070
San Jose, CA 95109

Identification Number: C00217489

Reference: Year End Report (7/1/95-12/31/95)

Dear Ms. Hamilton:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-Please provide the total(s) for Line 21(c), Columns A and B of the Detailed Summary Page. Note that changes in your figures may affect your Column B totals on this report and/or on subsequent reports.

-Your report disclosed a category of financial activity that has been reflected on the wrong line of the Detailed Summary Page. Other Federal Operating Expenditures should be properly disclosed on a separate Schedule B, supporting Line 21(b) of the Detailed Summary Page. Please refer to the instructions contained on the forms to determine the proper categorization when preparing your next filing.

A written response or an amendment to your original report(s) correcting the above problem(s) should be filed with the Federal Election Commission within fifteen (15) days of the date of this letter. If you need assistance, please feel free to contact me on our toll-free number, (800) 424-9530. My local number is (202) 219-3580.

Sincerely,

A handwritten signature in cursive script that reads "Jennifer K. Wall".

Jennifer K. Wall
Reports Analyst
Reports Analysis Division